

GTA CLINIC TRANSFORMATION PROJECT
MINUTES OF JULY 9, 2013

There were representatives there from all sixteen participating clinics.
Co chairs: Matt Benson and Norma English chaired the meeting and Marjorie Hiley undertook to prepare the meeting notes.

1. Introductions were made in a perfunctory fashion (name, staff/board, clinic)
2. There was consensus that the June 4th meeting notes were satisfactory.
3. Jack de Klerk spoke on the Working Group written report which had been circulated prior to the meeting. It was received as information.
4. Discussion items;

A. Decision making process - A written report on the decision making process had been circulated prior to the meeting. The alternatives to a simple majority vote were reviewed in the report. The Working Group had recommended option #3: **double majority (simple majority of full membership and super majority of members present)** should be adopted.

There was considerable discussion on the merits (or lack thereof) to using a weighted vote approach with the criteria being LICO population in the catchment area of a clinic.

After a lengthy debate the matter came to a vote.

There was consensus that the co chairs can vote, particularly if they were the only representative of their clinic and otherwise the clinic would not have the privilege of voting.

The recommendation of the Working Group was put to a vote. Consensus by 15 clinics. The Consensus was blocked by York Region clinic representative.

It was agreed that this matter would stand down and it would be revisited at the next Steering Committee meeting.

B. Hiring of Consultant - A written report outlining the pros and cons of the two proposals received had been circulated prior to the meeting. Excerpts from the two proposals had also been circulated plus the full Request for Proposal document. The Working Group had recommended the **hiring of the Public Interest Group as the consultant for this project.**

There was discussion on this recommendation. The Parkdale clinic representative was unhappy with the Request for Proposal process. She felt the Steering Group should have been given the opportunity of approving the RFP document.

The complete proposals of the two applicants had not been circulated as consent had not been received from MNP group. Public Interest Group had provided their consent. Marjorie Hiley was to continue to request consent from MNP. If provided then both full proposals would be circulated to the Steering Committee representatives.

There was Consensus to hire Public Interest as the consultant. The Parkdale clinic representative stood aside on this vote. Consensus was thereby reached.

C. Steering Committee work plan - The work plan document had been circulated prior to the meeting.

It was mentioned that it is important to ensure that interpreters are provided when the consultants are doing focus groups.

There was no formal vote on this matter but it appeared to be acceptable to the group. Of course there may need to be revisions as the work progresses.

D. Steering Committee sub committees - This was not really discussed at the meeting due to time considerations. It was mentioned that we need to consider having sub committees in key areas.

5. There was a discussion in a plenary setting (due to time issues) of what we felt we did well as clinics and what we did not like in the current setting. Items mentioned included: lack of proper staffing/not enough staff if there is a health crisis; community outreach (law reform, community development and PLE) suffers due to lack of staffing; downsizing of government leads to unwillingness to back up with community resources and there often is an absence of any alternative to the clinic; this project is an unique opportunity to voice issues; mental health has a major impact on workload; we mentor well;
6. Other: Jack Fleming to do report on LICO stats and circulate it; there will be no August meeting; next meeting is September 10th; we will alternate locations so the September meeting should be at Metro Hall.
7. Meeting adjourned shortly after 8 pm by motion of Rexdale clinic representative